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-INTRODUCING-LEISURE -groups -

P&O Cruises can help you organise your next group event. Whether it's a special interest group or an event organised for friends and family, we can offer a group event package that's easy to plan, value for money and ultimately provides a group experience that is unique and memorable.



WHY CRUISE?

VALUE FOR MONEY

Not only will your group receive a complimentary package or onboard credit, they will experience the exciting all-inclusive benefits that a cruise holiday can offer, such as comfortably furnished rooms, main meals onboard, daily activities, entertainment day and night, Kids Clubs with supervised programs, all while travelling to exotic destinations. In addition, when you book a group of 16 adults or more on a twin share basis, you will receive a bonus cash reward^{*}.

UNIQUE EXPERIENCES

A P&O cruise offers the opportunity to create memorable and unique group experiences. As well as enjoying the group event, everyone has the opportunity to experience the array of facilities a P&O holiday can offer.

CRUISING OPTIONS

Choose from a variety of itineraries and cruise lengths that best suit your group. Take the opportunity to choose a destination you or other members of your group have always wanted to visit. P&O have departure ports in Sydney, Brisbane, Melbourne, Adelaide, Fremantle, Cairns, Auckland and Adelaide.

EASE OF PLANNING

Let P&O Cruises help you plan your special event. We know how time consuming planning can be and the amount of effort required to finalise special arrangements. We can take the worry out of organising your group event by providing specialised assistance from start to finish.

GROUP CUSTOMISATION

If you want to give your group event that extraspecial WOW factor, you can choose from a selection of optional extras to customise an event. P&O Cruises will work with you to organise personalised Shore Tours, receptions with beverage and canapé options, room gifts and much more.

THE P&O CRUISES SERVICE EXPERIENCE

Our guests enjoy the exceptional levels of service that make P&O Cruise's holidays and events so memorable. We can create an unforgettable adventure for your group starting with a warm welcome and smile, followed by unprecedented levels of service throughout your entire event. We're the experts so allow us to host your group and you can enjoy all the services P&O Cruises can offer - hassle free!

Based on bookings of 16 guests in eight twin share rooms. See page 17 for full terms and conditions.
 Charges may apply.

CRUISE ~vs~ LAND

WHY CHOOSE A CRUISE EVENT OVER A LAND EVENT?

P&O Cruises can offer your group an experience of a lifetime by holding an event or function with a difference. Here are just some of the highlights of choosing a cruise event over a land-based event.

Activity or facilities	P&0 Cruises	Land-based hotel/resort
Complimentary function space for cocktail receptions	Yes	Upon request, charges may apply
Complimentary audio visual equipment*	Yes	Upon request, charges may apply
Complimentary welcome reception**	Yes	Upon request, charges may apply
Complimentary petit fours	Yes	Upon request, charges may apply
Photography session***	Yes	Upon request, charges may apply
Complimentary breakfast, lunch and dinner	Yes	Upon request, charges may apply
Complimentary fully equipped fitness centre	Yes	Based on resort facilities
Complimentary daily activities and events	Yes	Based on resort facilities
Complimentary entertainment day and night	Yes	Based on resort facilities
Complimentary Kids Clubs with supervised programs	Yes	Based on resort facilities
Casino facilities	Yes	Based on resort facilities
Travel to exotic locations	Yes	No

All the above inclusions based on 7-night cruises.

* Audio visual equipment includes projector and screen and is subject to availability. Other equipment is available on request at an extra cost.

** Welcome reception includes house beer, wines and soft drinks for one hour for groups travelling on cruises of seven nights or more. Optional upgrades available for canapés and further beverage options at an extra cost.

*** Photographic prints are available for an extra cost at a discounted rate for groups.



Celebrations -AT-SEA

Whether celebrating a once-in-a-lifetime moment with your nearest and dearest, our packages are designed to impress. There's nothing quite like a Celebration at Sea!

Let us make your celebration an event to remember. We'll take care of all the details, making it a moment your family and friends will talk about for years to come!

- A perfect choice for groups of 16 guests or more staying in 8 twin share rooms.
- Ideal for birthdays, anniversaries, family reunions, special interest events and more.
- No need to provide group deposits. Guests can book as they go.
- For cruises of 7 nights or more, your group is eligible for an onboard credit or events package
 the choice is yours! (See page 6 for details)
- Your group will be entitled to a cash reward for every 16 guests*.

^ Based on bookings of 16 guests in eight twin share rooms. See page 17 for full terms and conditions.

OPTION A - ONBOARD CREDIT

For groups (not bookings) set up at least 180 days prior to the sailing date (7 nights or more in length) we are pleased to offer your group onboard credit. Your groups coordinator will advise the amount, this varies depending on your cruise length. This is added as a credit to the guests room and the amount can be spent onboard as they wish (casino excluded).

OPTION B - EVENTS PACKAGE

-GROUP-BONUS

CASH REWARD

A cash reward is offered when a group of 16 guests (8 twin room minimum) is booked, with a maximum of 6 cash rewards applicable. Value of 1 cash reward is the equivalent to the fare of 1 guest based on the average value of the room category booked (excluding government fees and taxes and other fees). We will calculate the cash reward at around 10 days prior to cruising. In the event of any cruise cancellation or early termination, no refund will be given or other compensation provided by P&O Cruises Australia for any cash rewards. If the group numbers decrease after the cash reward has been rebated and the required group numbers are not achieved, the cash reward will be reversed. P&O Cruises reserves the right to limit the total number of cash rewards earned.

PACKAGE ONE For cruises 6 nights or less

- Complimentary venue hire and selected audio visual equipment**
- Group dining together for one evening in main dining room***
- Complimentary commemorative certificate for each group member
- Personalised photo session****
- Complimentary AU\$10 casino voucher per person
- Onboard group coordinator

PACKAGE TWO For cruises 7 or 8 nights

- Complimentary venue hire and selected audio visual equipment**
- Group dining together for one evening in main dining room
- Complimentary commemorative certificate for each group member
- Personalised photo session****
- Complimentary AU\$10 casino voucher per person
- Onboard group coordinator
- Complimentary beer and wine welcome reception (one hour)
- Complimentary petit fours in room
 on arrival
- Option to organise personalised group Shore Tours

PACKAGE THREE For cruises 9 nights or more

This package includes all items listed in package two with the addition of:

• \$10AUD onboard credit per room (first two guests in each room).

- OBC and Packages only applies to bookings made on Value and Value Plus fares only. It does not apply to Go fares or any other fares not available to the general public.
- ** Audio visual equipment includes projector and screen hire and is subject to availability. Other audio visual equipment is available at an extra cost.
- *** Subject to availability on 2- and 3-night cruises.
- **** Photographic prints are available at a discounted rate for groups.

Your choice of either option A or option B.



The finer details.



GROUP DINING

As part of the Events package, allow us to seat your group together for one evening in our main restaurant which offers a four course a la carte dinner. Additional group dining arrangements will be considered on application and will be subject to availability.

COMMEMORATIVE CERTIFICATE

To mark your special event, all members of your group will receive a commemorative certificate detailing your event name, date and ship.

ONBOARD GROUP COORDINATOR

P&O Cruises offers you the services of a fully trained Onboard Group Coordinator, who will be on hand to ensure your event goes according to plan. All we need is one dedicated point of contact from your group who will act as group leader, this will ensure you receive that extra-special personal touch.



PERSONALISED PHOTO SESSION

Events package gives you the opportunity to select a time and venue for a photographic session with your group during the cruise. You may want to capture your group shot posing on the Atrium stairway or in a more relaxed atmosphere outside on deck. Our professional onboard photographers will assist you in capturing memories of your special event. Photographic prints are available at a discounted rate for groups.

CASINO VOUCHER*

Our ship casinos offer a state-of-the-art gaming experience to onboard guests through their electronic gaming machines, modern table games including Blackjack, Roulette and Texas Hold'em Poker. Included in the Events package are complimentary casino vouchers giving your group a chance to experience the facilities and perhaps get lucky!

* Casino vouchers vary in denomination according to the length of cruise chosen and are valid for guests over the age of 18 only.



EVENTS PACKAGE (CONTINUED)

HOSPITALITY TABLE

For larger groups of over 50 guests, we can offer a complimentary hospitality table prominently positioned in the Atrium area, or another central location. This can be a meeting point for your guests and an area where you, as the group organiser, can position yourself to answer your group's questions or requests.



COMPLIMENTARY BEER AND WINE RECEPTION*

If your group chooses to book a 7-night or longer cruise, the Events at Sea package will include a complimentary drinks reception of house beer and wine for one hour for all group members to enjoy. Additional optional extras such as hot and cold canapés, celebration cakes and entertainment can be arranged at an extra charge.

IN-ROOM PETIT FOURS*

Allow us to provide your group with a selection of scrumptious petit fours, delivered to each group member's room on arrival or on a selected night of your cruise.

PERSONALISED GROUP SHORE TOURS**

P&O Cruises can organise personalised group Shore Tours. You can select from our current range of over 600



Shore Tours, or talk to our Groups team at P&O Cruises to personally tailor a tour to suit your group's particular interest. Whether the group is up for adventure, sports, natural wonders, cultural experiences, local cuisines, or they simply want to kick back and relax on a beautiful pristine beach, the choices are endless.

See page 13 for more details.

- * Package items only available to groups travelling on cruises of 7 nights or more.
- ** Please note, charges apply for Shore Tours and are also subject to availability and group size.

Create WOW -FACTOR-

P&O Cruises can help you make your Celebration at Sea extra special by customising the program. Why not choose from the list of options below and make it your own!

- Exclusive Shore Tours (see page 13)
- VIP dinner at Salt grill by Luke Mangan or Luna
- Aqua HealthSpaFitness treatments
- P&O Edge activities (segway, flying fox or laser tag)
- Additional catering options

- Special occasion cakes
- Room food and beverage services
- Entertainment options
- Audio visual equipment hire
- Hospitality desk*

Please note, charges apply for some facilities, services and activities. Facilities and services vary by ship and cruise.

*Only for groups over 50 guests.



RECEPTION CATERING OPTIONS

Whether you're planning an event with work colleagues or friends and family, we offer a range of catering options. If your group is cruising for 7 nights or more, a beer and wine drink reception is offered with our compliments should you choose our Celebrations at Sea package. You may upgrade this package to include house-branded spirits. In addition, why not include a selection of delicious hot and cold canapés?

Hot & cold canapé selection (based on 6 bites per person)

HOT

- Lobster samosa with coriander, spring onions and mango chutney**
- Crusted smoked salmon dice with horseradish cream**
- Millefeuille of chorizo, scallop and potato cake
- Mini lamb kebab on capsicum and eggplant tagine

COLD

- Spanner crab mayonnaise with asparagus in corn tortilla cigar
- Panko-crumbed tuna and avocado tian with miso mayonnaise**
- Smoked lamb back strap with wild mushrooms and rosemary lavosh
- Mini wagyu beef burger, pawpaw katsup and pickled red onions

Kids mini bites selection (based on 8 pieces per person)

- Mini pizzas, various toppings
- Mini chicken nuggets with BBQ sauce
- Mini meat balls with tomato sauce
- Mini sausage rolls with mustard sauce
- Mini fruit skewers
- Mini ice-cream lollies with chocolate sauce



2 hour: AU\$29 per guest*

AU\$6

* Prices are based on a per person/adult or child rate (as stipulated) for a duration of one hour. Special requests and other varieties may be accommodated upon request. Please note, all prices and selections are subject to change.

** Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions.

*** For those groups already receiving the complimentary beer, wine and soft drink package, an upgrade can be arranged to include house spirits at an extra cost per person.



Beer, wine and soft drink reception

This package has a selection of red and white wines, as well as a variety of beers and soft drink options. Of course, this package is complimentary to your group if you are booked on a cruise of seven nights or more!***

> AU\$25 per guest

Beer, wine, spirits and soft drink reception For those groups wanting to add spirits to the

standard beer, wine and soft drink reception, this package includes house spirits such as vodka, gin, scotch, bourbon, tequila, cognac and rum.

AU\$32 per guest



Non-alcoholic beverage reception The package includes a selection of soft drink options including ginger ale, juice and mineral water.

AU\$10 per guest

OPTIONAL SERVICES (CONTINUED)

SPECIAL OCCASIONS CAKE OPTIONS

If your group is celebrating a special occasion, or you simply want to treat them to a special cake, why not indulge in one of our delicious layered cakes made fresh onboard by our experienced chefs. Choose from either a traditional white layered cake adorned with white frosting, or chocolate cake layers with chocolate frosting.

IN-ROOM FOOD AND BEVERAGE SERVICES

P&O Cruises offers in-room food and beverage services to Events at Sea groups. As a special treat on formal night, surprise your group members with a selection of canapés or even chocolate-covered strawberries delivered directly to their room.



OPTIONAL SERVICES (CONTINUED)

ENTERTAINMENT OPTIONS'

Liven up your group event with a choice from our entertainment options. P&O Cruises offers you the opportunity to reserve live entertainment specifically for your event. Hire an onboard resident band or enjoy background music with a live pianist. For groups wanting to dance or practice their singing skills, hire a DJ or karaoke machine for an event with a difference! Contact one of our Group Coordinators to discuss your entertainment requirements.

AUDIO VISUAL EQUIPMENT HIRE'

As part of the Events at Sea packages, P&O Cruises offers you the complimentary use of a projector and screen for your event. You also have further options to choose from such as microphones, DVD players and the use of our onboard sound and light technician if required.

PHOTOGRAPHY^{*}

Our experienced onboard photographers will organise a photo session for your group during the cruise. They'll also arrange to meet you during the cruise to review the photographs and order any specific prints for your group. Why not keep the memories of your group event alive and pre-order a 8x10 inch photograph of the group.



*Charges apply. Further information and costs available on request and are subject to availability.

-GROUP-SHORE TOURS

Designed by experts and led by local guides, our unique Shore Tours give your group the best possible insight into each destination. Whether it's exploring by foot, shopping at beachside markets, uncovering natural wonders or getting up close and personal with underwater wildlife, you'll find a Shore Tour to please everyone.

> For all Shore Tours available in each destination, please visit pocruises.com.au/ shoretours

GROUP TOUR HIGHLIGHTS

Ease of planning and variety

• Choose from over 600 Shore Tours or customdesign a program to meet your needs*.

Quality tours and providers

- All P&O Cruises Shore Tours are managed by experienced tour operators at each port.
- Operators have been selected by P&O Cruises for their professionalism and service standards

The personal touch

- Private transportation may be arranged for your group upon request.
- Private Shore Tours may include refreshments and entertainment where requested and can be specifically designed to your groups particular interests.

Group numbers

• Requests for individually-tailored Shore Tours can be submitted for groups of 20 or more.

As a group, we'll offer you a further discount on each Shore Tour booked. 50 - 150 persons = **10% DISCOUNT** 150+ persons = **15% DISCOUNT**

* Please note, charges apply for Shore Tours and are also subject to availability and group size. In order to confirm discounts and ensure available space, we require group Shore Tour bookings to be confirmed 90 days from cruising. All Shore Tours must be booked under one guest name (group leader, for example) in order to receive group discount.

PACIFIC ISLANDS SHORE TOURS*

Our P&O Islands cruises range from 7 to 10 nights. Whichever slice of Pacific Island heaven you find yourself in, a Shore Tour will make your group's time on these dreamy isles just a little more special.

Our picks!

Noumea

- Noumea in a Nutshell
- Noumea City Sights and Aquarium
- Amedee Island Marine Reserve**

Vila

- Thrilla in Vila Jet Boat Adventure
- Ekasup Cultural Village
- Vila City Highlights

Mare

- Yejele Beach On Your Own

Lifou

- Cliffs of Jokin
- Melanesian Encounter

Our picks!

MORETON ISLAND SHORE TOURS^{*}

On a 4-night P&O Sea Break cruise to Moreton Island, your group will be spoilt with unlimited adventure! This hidden gem off Brisbane's coast is two per cent beachfront resort, 98 per cent national park and 100 per cent enjoyment.

- Desert Safari
- Moreton Bay Aquatic Marine Park Cruise
- Snorkelling Tour of the Wrecks

** Not available on cruises that arrive in the afternoon (typically 3pm).



FREQUENTLY ASKED QUESTIONS

P&O GROUPS

How do I plan for my event?

Our experienced Group Coordinators will help you plan everything you need for your event, from selecting your cruise to finalising your event details. A good starting point is to select your cruise preference (date and departure port). To find your perfect cruise, refer to our brochure or search via <u>pocruises.com.au</u>.

What qualifies us as a group?

To enjoy the benefits of our Groups program, we require a minimum of 16 guests (8 twin rooms). All bookings within your group must contain one of our unique group codes to qualify for our group benefits. Please refer to our groups terms and conditions for more information.

How many guests can be part of the event group?

Each ship has a range of venues to accommodate differentsized groups. If you're planning an event, a minimum of 16 guests is required. For larger corporate groups, meetings, incentives or charters please contact our Corporate Team at <u>mice@pocruises.com.au</u> or call 1300 366 168 to discuss availability and conditions.

Will I get better rates for booking as a group?

For every 16 guests (8 twin rooms) a cash reward will be offered.

What is a cash reward and how does it work?

The value of one cash reward is the equivalent to the fare of one guest based on the average value of the room category booked (excluding government fees and taxes). **Please note:** For cash reward to apply, all bookings have to be made with the same unique group code and via the same booking channel such as either Direct with P&O or with a travel agent.

How is the cash reward calculated and refunded?

The cash reward is calculated approximately 10 days prior to departure, providing the groups' entire bookings are fully paid. We will send your cash reward cheque via the post which will be received 1-2 days prior to your cruise. The average fare from all bookings will be calculated, and that sum reimbursed to the primary group contact via cheque, excluding all taxes, government fees and charges. As the cash reward is calculated after final payment, we are unable to let you know in advance what the final cash reward refund will be.

What if the group numbers reduce prior to cruising?

If your group numbers reduce there may be a cancellation charge applied depending on the number of guests. Please contact our Groups team for further details on group cancellations.

FREQUENTLY ASKED QUESTIONS CONTINUED

BEFORE YOUR GROUP EVENT

Do I need to cruise to have an event onboard?

Yes. This is a great opportunity for you to organise a fun event at the same time as a wonderful cruise.

Does everyone need to be sailing to attend the event?

Yes. All guests who attend any event onboard must be on the same cruise. This includes guest speakers and any other special guests.

Can I bring my own equipment, event materials or other specialist items?

We will do our best to accommodate your requests. Please advise at the time of booking if you wish to bring anything specific to your onboard event.

I would like to hold a reception during the cruise. Is this possible?

Of course! For cruises seven nights or more, a complimentary one-hour beer and wine drinks reception is included in your event package should you choose this option. We have an array of optional extras to enhance your event. Please refer to our brochure for information. Charges may apply.

When will my reception be held?

Our groups team will work with you to offer available times for your reception.



How do we arrange group dining?

At time of booking, we can arrange one evening where your group can dine together at Waterfront Restaurant on request. For other evenings, our ships offer Your Choice Dining, which allows you greater flexibility in choosing where, when and with who you dine each evening. Additional reservations for specific times to dine together in the main dining room and alternative dining venues can be made onboard and are subject to availability.

BOOKING YOUR EVENT

How much notice do I need to give you if I want to book an event?

It's best to book as early as you can to avoid missing out on your selected date. Events must be booked at least 45 days prior to departure, and are subject to availability.

Please note, reservations for your guests will be subject to general room availability at the time of booking.

Can group members choose different room categories?

Yes, members of a group can choose their preferred room category, based on twin occupancy.

What is the maximum number of guests per room?

Group allocations are on a twin occupancy basis only. Triples and quads are capacity controlled, subject to availability and our Terms & Conditions; refer to the Payments section.

FREQUENTLY ASKED QUESTIONS CONTINUED

Do I need to allocate rooms?

Once you receive the Group Contract and unique group code, your group members can call our Cruise Contact Centre as they go or their travel agent to make their bookings, subject to availability and our regular Terms & Conditions. Your celebrations at sea group can be made up of a combination of twin, singles, triple and quad rooms. You must have a minimum of 16 lower berth* guests (8 twin share rooms) to qualify for our group benefits. (*Only guest one and two in the room are counted as lower berth guests).

How do I pay?

One deposit is required within three days of booking, for each booking, plus a final payment.

WHILE ONBOARD

Where are event receptions usually held?

A suitable indoor venue onboard will be selected based on the number of guests and the ship you are cruising on.

What if I have questions regarding the group event whilst onboard?

Our Onboard Group Coordinator will be the point of contact for your group event. They will make themselves known to the group leader at embarkation or shortly after and will be more than happy to answer any queries you may have during your cruise.

Can the group organise personalised Shore Tours?

Yes, we can tailor Shore Tours to suit your group's individual needs. Tours are available to book 75 days prior to sailing and must be reserved prior to departure.

Do I require travel insurance?

We strongly recommend you purchase appropriate international travel insurance at the time you pay your deposit. If you do not purchase travel insurance, you will not be able to claim for any cancellation charges, medical costs, repatriation and other expenses that may arise if things do not go according to plan.



TERMS & CONDITIONS

INTRODUCTION

These are the terms and conditions under which you book your P&O Groups package on any P&O Cruises' ship. You are bound by these 'Terms and Conditions', so it is important that you read them carefully. These terms and conditions should be read in conjunction with our cruise 'Terms & Conditions', which can be found online at pocruises.com. au (AU) or pocruises.co.nz (NZ). Our cruise 'Terms and Conditions' apply to each individual guest in the booking. These Groups 'Terms and Conditions' set out more specific conditions for group bookings which prevail to the extent of any inconsistency.

P&O Cruises/We/Our/Us means Carnival plc. You are entering into this contract with Carnival plc trading as P&O Cruises, ARBN 107 998 443.

Certain laws such as the Competition and Consumer Act 2010 (Cth) and any applicable state based consumer legislation (from here known as 'consumer laws'), are in place for your protection. They are designed to ensure our services are provided with due care and skill and are reasonably fit for a cruise holiday. These 'Terms & Conditions' do not alter any protection given to you by consumer laws.

All prices are in Australian dollars, inclusive of GST (where applicable) and correct at the time of publication.

Please contact the groups department or visit your local travel agent to have this created. Only one group code will be issued. If making a booking direct with P&O Cruises, all bookings within the group would be required to book direct with P&O to be considered part of the group. Similarly, if you book through your local travel agent all bookings within the group would be required to be booked through the same travel agent. Once bookings have had final payment made, we will be unable to add these to the unique group code.

You are welcome to customise your group package by selecting from the optional extras form, however we are unable to alter or substitute any items in the standard packages. In addition, the groups package is not combinable with any other group offering.

YOUR AGREEMENT WITH US

When you first make a payment towards your group cruise, you represent that you have the authority from all guests on your bookings, to accept our 'Terms & Conditions' on their behalf. Parents/Legal guardians accept the 'Terms & Conditions' on behalf of their children, including those who travel in a separate room. Once we have received a payment, an agreement on these 'Terms & Conditions' becomes effective between all guests on the bookings and Carnival plc.

YOUR PACKAGE

P&O Group packages have been created to offer a range of tailored group services. Please note, your package does not include any cruise fares or any optional extras. To take advantage of these group options, all rooms within your group must be booked under our unique group code.

*Additionally, we may not be able to prevent general quest access to certain facilities or host private functions for large groups.

GROUP FUNCTIONS AND USE OF FACILITIES

When arranging group functions or providing access to the ship's facilities we will take into consideration the impact on other guests who are not part of the group. Accordingly,

we may decide that a particular function or use of a facility requested by your group would unreasonably impact on the experience of other guests. We may not be able to prevent general guest access to certain facilities or host private functions for large groups. While we will make every effort to accommodate your requests, specific group arrangements will be reviewed on a case by case basis.

PAYMENT

Once you have decided on your departure, we will need a deposit to secure each booking. It is essential that deposits are received by us within three (3) days from when the bookings are made. If payment is not received within this time, your booking will be automatically cancelled.

It is essential that you make final payment by the due date and in accordance with the group type. If payment is not received by the due date, bookings will be automatically cancelled and our 'Cancellation & Refunds' policy will apply. From time to time, we may release promotional fares that have different payment conditions. Please ensure you check the payment conditions at time of booking.

If you are making a booking within the 'Final Payment Due' period of your selected cruise, full payment is required at the time of booking.

	Deposit required		
Guest type	Cruises of 4 nights or less	Cruises of 5 nights or more	Cruises of 12 nights or more
Adult	\$150	\$250	\$400
Child (1-12yrs)	\$120	\$200	\$320
Final payment due 75 days prior to departure			

TERMS & CONDITIONS CONTINUED

CASH REWARD

To receive our cash reward, you are required to book a minimum of 16 lower berth guests (8 twin share rooms), with the opportunity to receive up to a maximum of 6 cash rewards (3 twin rooms).

All rooms are required to be booked under the one unique group code. Bookings not under the unique group code will not qualify for the cash reward or any other group benefits.

In the event of any cruise canceellation or early termination, no refund will be given or other compensation provided by P&O Cruises Australia for any cash rewards. If the group numbers decrease after the cash reward has been rebated and the required group numbers are not achieved, the cash reward will not be rebated. P&O Cruises reserves the right to limit the total number of cash rewards earned.

The cash reward is equivalent to the fare of 1 guest based on the average value of the room category booked. This excludes government fares, taxes and some other cruise fees.

CANCELLING YOUR EVENT

Although we would love to see you onboard, we understand that plans can change. Should you need to cancel your event or any of your bookings, we ask that you notify the P&O Groups department at your earliest convenience. The refunds or cancellation charges that will be payable depend on the amount of notice you give us and your booking type, as follows: Please note, promotional fares may have different cancellation and refund conditions. Please ensure you check these at time of booking.

Days prior to departure	Cancellation charges
181 days or more	Full refund
180-76 days	Deposit Amount^
75-43 days	25% of total fare^
42-15 days	50% of total fare^
14 days or less	100% of total fare

Note: 'Total Fare' is the total amount payable to us for your booking. Any additional fees charged by airlines due to cancellation will also be passed onto the guests.

UNFORESEEN CHANGES TO YOUR EVENT

We will do everything we reasonably can to make sure your event goes according to plan. However, sometimes changes happen that may affect your Events at Sea experience.

All event times are approximate and may be subject to change. In addition, the location of your event may be substituted, due to unforeseen circumstances.

We will notify you of any changes that will impact your event as soon as we can. Please ensure you are familiar with our cruise 'Terms & Conditions'.





BOOKING YOUR GROUP EVENT COULDN'T BE EASIER!

Once you've selected your group cruise holiday, simply contact our Groups Team on 13 24 94 (AU) or 0800 780 716 (NZ), and select the option for Groups during the following business hours or your local Travel Agent.

> Monday to Friday 8am-5:30pm* (Sydney time)

When you're ready to book, please follow the below steps:

CHECKLIST

- Cruise details
- Group numbers
- Room categories
- Address and contact details for Group Leader
- Terms and Conditions

*Hours subject to change



Cruise details

When making a booking we ask for the ship name, cruise number and departure date. These are shown in the price panel on the itinerary pages of our cruise brochure or on our website <u>pocruises.com.au</u>.

Booking Bonus

Please choose your group bonus, either option A (onboard credit) or option B (Celebrations at Sea package) for bookings more than 7 days. Please note: Celebrations at Sea benefits will not applied to your unique group code until the minimum group requirement has been met.

Group numbers

We require the number of guests travelling within your group, including children. A minimum of 16 guests (8 twin rooms) applies for any of our groups programs.

Room categories

Your group can select different room categories. For allocated rooms, we need to know what room categories your group has chosen and how many group members will be occupying each room.

5 Address and contact details for Group Leader

We require the full mailing address (including postcode) and contact telephone number for the Group Leader at the time of setting up your group. To receive timely information regarding your group cruise, we will also ask for an email address.

Terms and Conditions

• Please ensure you read our 'Terms and Conditions' on our website. When you first make a payment, you accept our terms and conditions on behalf of all guests on your booking.

HOW TO BOOK YOUR GROUP EVENT CONTINUED

NEXT STEPS

• Once your booking has been made, our Groups Team will send you a Group Contract, outlining the selected group cruise and group fares quoted, including a Group Code Number. Please review these details carefully.

Payment options:

- We accept Visa, MasterCard, AMEX or Diners (for each transaction, a 1.5% service fee applies, which is subject to change and will be advised before payment).
- Internet transfer: Please use your Group Code Number and cruise code in the reference field. Our bank details can be found on the P&O Cruises website, under Frequently Asked Questions, Money Matters section.
- Cheque

Please note, if you're booking through a travel agent, they may offer different payment options.

- If any members of the group would like triple or quad occupancy rooms, call our Cruise Contact Centre or travel agent to confirm your room selection. Deposit will be required on each booking within three days for those guests.
- Please use the Group Code Number when calling P&O Cruises or your travel agent about your group booking.
- We strongly recommend you purchase appropriate international travel insurance at the time you pay your deposit. If you do not purchase travel insurance, you

will not be able to claim for any cancellation charges, medical costs, repatriation and other expenses that may arise if things do not go according to plan.

• Please ask about our group Shore Tour options at the time of booking. Tours are available to book 75 days prior to cruising and must be reserved prior to departure.

'FINALISING YOUR GROUP BOOKING'

- Guests should then Log on to Cruise Control on our website using the booking numbers to check that all details on the booking are correct. Emergency contacts and passport details will be required.
- Final payment is due 75 days prior to cruising, and can be paid by individuals within the group.

CRUISE CONTROL

'Cruise Control' allows you to view your booking details and update your personal information such as your address, email, phone numbers, emergency contacts, passport and travel insurance details. You can also view your cruise itinerary and download your cruise eTicket.

It's fast and simple to use — to access, all you need to do is visit our website, click on Cruise Control and enter your name and booking number. Please read the 'Frequently Asked Questions' for more information.







BOOK NOW

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Prices may be withdrawn or varied at anytime. To be read in conjunction with the P&O Cruises 'Terms and Conditions' available on our website. While all the information is correct at the time of publication, some details could possibly change. Photos shown in this brochure are representative only. Carnival plc trading as P&O Cruises. ABN 23 107 998 443. 2TA 5580. Issued November 2014.IH

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